

Organization: Utah's Hogle Zoo (AZA Member) **Unpaid Internship:** Education Internship (2 positions available) **Location:** Salt Lake City, Utah, United States

POSITION SUMMARY:

This internship program is designed to provide learning opportunities and practical experience while gaining valuable knowledge relating to a career in informal education. The Education Intern will assist the Public Programs Coordinator with the daily preparation and facilitation of summer camps, and assist with a wide range of other educational duties. This internship offers a hands-on opportunity to work for an education department in a zoological setting. A commitment of 10 weeks is required. The position will be from 8:00-4:30 Mon-Fri, with the occasional Saturday. This is an unpaid position and no housing is provided.

REPORTS TO: Director of Education

DATES: May 24, 2021 with flexible end date of July 31 or August 16, 2021.

POSITION DESCRIPTION:

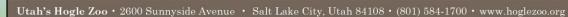
The Education Internship program is designed to provide participants with practical learning experience and knowledge in the field of informal education. In return, the intern makes a significant contribution to the Education Department. Intern duties may include the following (may vary based on skill level and departmental needs):

- 1. Assist the education staff in the supervision and instruction of summer camp participants. Lead camp activities as requested.
- 2. Assist education staff in the daily and weekly set-up, clean-up, and facilitation of each program.
- 3. Design and implement classroom projects, activities and games for summer camps.
- 4. Design and write the curriculum for a one-day camp program with support from the education staff.
- 5. Learn the proper handling protocols of Tier 1 education ambassador animals. Handle animals as part of an interpretive talk for guests and camp students.
- 6. Assist the education staff in coordinating and presenting special day events on site.
- 7. Assist with miscellaneous tasks as assigned.
- 8. Keep a weekly journal of their activities and observations

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GOAL: Interns will understand the roles and duties of an informal educator in a Zoological setting.







OBJECTIVES:

- Learn how to write lesson plans for informal education.
- Learn classroom management skills for a range of ages.
- Give an interpretive talk using live education ambassador animals.
- Learn how to utilize the Zoo's resources for lessons.
- Learn how summer camps are developed and executed.
- Present a lesson in summer camp.
- Participate in a wide variety of education classes.

QUALIFICATIONS:

Be currently enrolled in a college or university, or have recently graduated. Have a minimum of one year of course work in a major field of study to be applied during the internship (e.g. education, biology, zoology, environmental science, etc.). Experience working with children ages 4-12 a plus. Demonstrated enthusiasm for and interest in working with children, Zoo visitors, and Zoo animals. Interns need to have a recent TB test, and a tetanus shot is highly recommended. Interns must complete Youth Protection Training before start date. Because of the nature of working with and close to a variety of animals, the applicant needs to demonstrate maturity, self-motivation, and an ability to follow direction. A basic knowledge and understanding of computer word processing and PowerPoint is helpful.

WORK SCHEDULE: Ideally work 40 hours a week for a minimum of 10 weeks. Interns are expected to work various Saturdays and holidays. Schedule can be varied if necessary.

COMPENSATION: The Education Internship is unpaid. Professional development opportunities will be available. Possible college credit is available for those able to receive it through their college/university. No housing provided.

TO APPLY: Applications are due by **February 14, 2021**.

Please visit <u>https://www.hoglezoo.org/jobs_volunteers/internships/</u> to fill out an application. In addition to completing the application send a resume, cover letter, and informal transcript to <u>volunteeroffice@hoglezoo.org</u>.

Applicants will be contacted for interviews at the end of February, please do not expect to hear from us before then.

Further questions about the position may be directed to: Chris Schmitz Director of Education Utah's Hogle Zoo Email: cschmitz@hoglezoo.org

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Utah's Hogle Zoo is committed to providing a diverse and inclusive internship program representative of a variety of backgrounds, age groups, perspectives, experiences, abilities, and strengths.



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